

CHANGE ORDER APPROVAL FORM

PROJECT: Preparation of Solid Waste Management Plan for Nassau County (WA10)

CHANGE ORDER NUMBER: CO08

DATE: 03/11/24

CONTRACT NUMBER: CM2685

TO CONTRACTOR: S2L, Inc.

Description: Add 183 Contract Days

Reason for Change Order: S2L, Incorporated (S2Li) is requesting a time extension to the Work Authorization (WA) listed below. Because the Board has requested additional time to answer questions, the need to provide additional information, and the time to prepare the draft report and conduct a Board presentation, S2Li would like to extend Work Authorization CM2685-WA10.

Original Contract Sum.....	\$ <u>129,817.61</u>
Net Change by Previous Change Order/Supplemental Agreement.	\$ <u>0.00</u>
Contract Sum Prior to This Change Order.....	\$ <u>129,817.61</u>
 Amount of this Change Order (Add).....	 \$ <u>0.00</u>
 New Contract Sum Including this Change Order.....	 \$ <u>129,817.61</u>

The Contract Time will be increased or decreased (select one) Sl xxxxxxxx 183 days 19 Days
 Previous Substantial Completion: 03/31/2024 Previous Final Completion: 03/31/2024
 New Substantial Completion: ~~09/30/2024~~ 09/30/2024 Sl New Final Completion: ~~09/30/2024~~ 09/30/2024 Sl
4/19/2024 4/19/2024

APPROVED BY: <u>Doug Podiak</u>	DATE: <u>3/11/2024</u>
Department Head/Managing Agent	
APPROVED BY: <u>Lanace Belmont</u>	DATE: <u>3/14/2024</u>
Procurement	
APPROVED BY: <u>Chris Lacambra</u> JP	DATE: <u>3/12/2024</u> 3/12/2024
Office of Management and Budget	
APPROVED BY: <u>Denise C. May</u> DFJ	DATE: <u>3/22/2024</u> 3/22/2024
County Attorney	
APPROVED BY: <u>Taco E. Popey AICP</u>	DATE: <u>3/23/2024</u>
County Manager	



February 28, 2024

Mr. Douglas Podiak
Public Works Director
Nassau County Solid Waste
46026 Landfill Road
Callahan, Florida 32011

**RE: Request for Time Extension for:
CM2685-WA10-CO8 Preparation of Solid Waste Management Plan for Nassau County**

Dear Mr. Podiak:

S2L, Incorporated (S2Li) is requesting a time extension to the Work Authorization (WA) listed below. Because the Board has requested additional time to answer questions, the need to provide additional information, and the time to prepare the draft report and conduct a Board presentation, S2Li would like to extend Work Authorization A10. S2Li is requesting the following timeline extensions:

WA No.	Project Description	Current WA Expiration Date	Requested Time Extension (days)	Requested Expiration Date
CM2685-WA10	Preparation of Solid Waste Management Plan for Nassau County	March 31, 2024	183 19 Days	September 30, 2024 4/19/2024

Should you have any questions, please do not hesitate to contact us.

Sl Sl

Sincerely,

S2L, Incorporated

Omar E. Smith, P.E., V.P.
Regional Manager

H:\S2Li Projects\Nassau County\Contracts and Work Authorizations\NC19-001 Contract and Work Authorizations\Extension Request 02-28-24 CM2685 WA10.docx

Certificate Of Completion

Envelope Id: 852E06ED73494D97B6507F22CB812BE8	Status: Completed
Subject: Change Order (8) WA10.docx, Extension Request 02-28-24 CM2685 WA10.pdf	
Source Envelope:	
Document Pages: 3	Signatures: 5
Certificate Pages: 7	Initials: 7
AutoNav: Enabled	Envelope Originator:
EnvelopeId Stamping: Enabled	Becky Diden
Time Zone: (UTC-05:00) Eastern Time (US & Canada)	bdiden@nassaucountyfl.com
	IP Address: 50.238.237.26


Record Tracking

Status: Original	Holder: Becky Diden	Location: DocuSign
3/11/2024 2:51:21 PM	bdiden@nassaucountyfl.com	

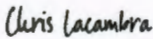
Signer Events

Signature	Timestamp
Doug Podiak dpodiak@nassaucountyfl.com Facilities Director Nassau County BOCC Security Level: Email, Account Authentication (None)	Sent: 3/11/2024 3:15:05 PM Viewed: 3/11/2024 6:23:31 PM Signed: 3/11/2024 6:23:40 PM
Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	


Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Tracy Poore tpoore@nassaucountyfl.com OMB Admin Nassau County BOCC Security Level: Email, Account Authentication (None)		Sent: 3/11/2024 6:23:43 PM Viewed: 3/12/2024 8:55:54 AM Signed: 3/12/2024 8:56:29 AM
Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26		

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

chris lacambra clacambra@nassaucountyfl.com OMB Director Nassau County BOCC Security Level: Email, Account Authentication (None)		Sent: 3/12/2024 8:56:32 AM Viewed: 3/12/2024 11:14:15 AM Signed: 3/12/2024 11:14:31 AM
Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26		

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Lanae Gilmore lgilmore@nassaucountyfl.com Procurement Director Nassau County BOCC Security Level: Email, Account Authentication (None)		Sent: 3/12/2024 11:14:32 AM Viewed: 3/14/2024 11:15:33 AM Signed: 3/14/2024 11:15:37 AM
Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26		

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Signer Events	Signature	Timestamp
<p>Becky Diden bdiden@nassaucountyfl.com Recycle Coordinator Nassau County BOCC Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	<p>Completed</p> <p>Using IP Address: 50.238.237.26</p>	<p>Sent: 3/22/2024 11:44:30 AM Viewed: 3/22/2024 11:45:09 AM Signed: 3/22/2024 11:49:18 AM</p>
<p>Sam Levin slevin@s2li.com President Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Accepted: 3/22/2024 11:50:25 AM ID: 1a49bb4d-7c3e-46f8-85dc-e8ce9b4d4e0b</p>	<p>SL</p> <p>Signature Adoption: Pre-selected Style Using IP Address: 45.32.162.5</p>	<p>Sent: 3/22/2024 11:49:20 AM Viewed: 3/22/2024 11:50:25 AM Signed: 3/22/2024 11:50:48 AM</p>
<p>Becky Diden bdiden@nassaucountyfl.com Recycle Coordinator Nassau County BOCC Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	<p>Completed</p> <p>Using IP Address: 50.238.237.26</p>	<p>Sent: 3/22/2024 1:16:58 PM Viewed: 3/22/2024 1:17:16 PM Signed: 3/22/2024 1:18:25 PM</p>
<p>Sam Levin slevin@s2li.com President Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Accepted: 3/22/2024 1:19:17 PM ID: f434eeac-dfc9-418b-8632-f5477426c116</p>	<p>SL</p> <p>Signature Adoption: Pre-selected Style Using IP Address: 45.32.162.5</p>	<p>Sent: 3/22/2024 1:18:26 PM Viewed: 3/22/2024 1:19:17 PM Signed: 3/22/2024 1:19:34 PM</p>
<p>Abigail F. Jorandby ajorandby@nassaucountyfl.com Deputy County Attorney Nassau BOCC Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	<p>(FJ)</p> <p>Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26</p>	<p>Sent: 3/14/2024 11:15:39 AM Resent: 3/22/2024 11:50:50 AM Resent: 3/22/2024 1:19:36 PM Viewed: 3/22/2024 5:06:13 PM Signed: 3/22/2024 5:06:21 PM</p>
<p>Denise C. May dmay@nassaucountyfl.com County Attorney Nassau County BOCC Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	<p>Denise C. May</p> <p>Signature Adoption: Pre-selected Style Using IP Address: 174.239.91.99 Signed using mobile</p>	<p>Sent: 3/22/2024 5:06:24 PM Viewed: 3/22/2024 5:31:40 PM Signed: 3/22/2024 5:32:06 PM</p>

Envelope Summary Events	Status	Timestamps
Envelope Updated	Security Checked	3/22/2024 1:16:57 PM
Envelope Updated	Security Checked	3/22/2024 1:16:57 PM
Envelope Updated	Security Checked	3/22/2024 1:16:57 PM
Envelope Updated	Security Checked	3/22/2024 1:16:57 PM
Envelope Updated	Security Checked	3/22/2024 1:16:58 PM
Envelope Updated	Security Checked	3/22/2024 1:16:58 PM
Envelope Updated	Security Checked	3/22/2024 1:16:58 PM
Certified Delivered	Security Checked	3/23/2024 8:31:10 AM
Signing Complete	Security Checked	3/23/2024 8:31:31 AM
Completed	Security Checked	3/23/2024 8:31:35 AM

Payment Events	Status	Timestamps
-----------------------	---------------	-------------------

Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, County of Nassau (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact County of Nassau:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: bsimmons@nassaucountyfl.com

To advise County of Nassau of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at bsimmons@nassaucountyfl.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from County of Nassau

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to bsimmons@nassaucountyfl.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with County of Nassau

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to bsimmons@nassaucountyfl.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify County of Nassau as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by County of Nassau during the course of your relationship with County of Nassau.